

APPLICATION POLICY

1. View available unit(s)
2. Obtain application form
3. Complete and submit application on the designated form.
4. Be prepared to wait up to three (3) days for application verification
5. If approved and the applicant(s) decides not to rent the unit, all monies paid which are declared as non-refundable will be forfeited by the applicant.
6. If the application is approved and the applicant accepts the available unit, the applicant will be required to sign a rental/lease agreement in which the applicant agrees to abide with all rules and regulations of the rental unit and complex.
7. If the application is not approved, all monies the applicant has paid will be refunded within 24 hours of rejection, less the declared non-refundable charges.

TENANT SCREENING CRITERIA

- A. Application completed and SIGNED by all applicants.
- B. All applicants will be required to provide picture identification
- C. Income to rent ratio of 3 times the rent in income (combined household)
- D. Verification of both previous and current landlords
- E. Approved credit report and/or
- F. Approved background investigation check.
- G. Approved criminal background check
- H. All applications to be true and factual

CONTACT INFO:

PMC/Paddock Management
P.O. Box 2447
Eugene, OR 97402
Phone 541-345-5934 Fax 541-484-1288
Email: paddockm@clearwire.net
Website: www.pmchome.com